Art 300 Syllabus
Fundamentals of Collaboration in Electronic Arts
Spring 2006

Section 301  Tuesday Thursday  5:30pm -8:20pm  MCCE 506

Instructor
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Office Hours:  Tuesday 11:00am - 1:50pm
Thursday 11:00am - 12:50pm

Course Information
Fundamentals In Electronic Arts covers some basic theory and practice of working collaboratively with other artists. Suggestions are offered on ways artists can/may work together. This is not a class about how to obtain a job position in the field. This class concerns itself on how artists can work with other artists from different areas and with collaboration work, inspire different attitudes and means of creating art. 'Art' is used in a broad sense. This course will emphasize visual and audible expression and communication.

Along with completing assignments, class members are expected to communicate with each other outside of class continuing classroom discussions. This can include, but not be exclusive to: problems, solutions, information, etc.

Each project will conclude with a discussion and viewing of the finished work [critique]. Students are expected to present their completed projects to the whole class. Students are expected to vocally participate in the discussions of each project presented. This is an ART class and dialog is an integrate part of art.

Required Book & Supplies

- CDs or DVDs for assignment submission.

Some projects may require the purchase of additional supplies as needed on an individual basis.

Grading
This is a studio course and WILL require work beyond the scheduled class period.

The final course grade will be based on all assignments, attitude, attendance, as well as class participation.

Grading Formula:
10% Assignment 1
20% Assignment 2
15% Assignment 3
10% Assignment 4
25% Final Project
10% Presentation
5% Paper on Senior Project
5% Participation (active class participation, especially during critiques and lectures, may positively affect your final grade.)

Individual Grade Expectations:

A Projects have a consistent excellence in all aspects of visual expression, technical execution, conceptual completion and presentation.
B Projects are above average. Solutions to assignments exhibit an attempt to understand potentials beyond prevailing standards.
C Satisfactory completion of all required work. Solutions generally lack evidence of growth, individual research or originality of work.
D Inadequate work. Below prevailing standards in effort and/or execution.
F Unsatisfactory work. Incomplete projects and/or an unwillingness to work will result in a failing grade.

Failure to meet assignment and project deadlines will result in lowered grades. For each class day the assignment is overdue, its grade will be lowered one full letter. Documentation of your progress MUST be reflected in your submission pages or it will not count as finished!

Projects can be reworked after critique and turned in to the instructor for a better grade. All LATE and reworked assignments must be turned in no later than the last day of class - May 11, 2006. NO WORK WILL BE ACCEPTED AFTER THE LAST DAY OF CLASS [NOTE: The last day of class is BEFORE finals week]. You will be required to submit all work on a CD by 5:00pm, May 11, 2006. LATE WORK AND/OR CD's WILL NOT BE ACCEPTED AFTER THIS TIME. Failure to submit a CD of work will result in failure of the class.

Special considerations will NOT be given to students on the basis of technical difficulties, if alternative solutions were not actively pursued. Students are expected to use their time and energies wisely.

Attendance
Attendance at ALL class sessions is mandatory for successful completion of this course. You are responsible for all material presented in class and it is important that you do not miss any classes! Students are expected to come to class on time, ready to work with all necessary supplies and materials. Three or more unexcused absences will result in the lowering of the student's final grade one full letter grade for each additional day missed. Only the following would be considered an excused absence:

- Participation in University-sanctioned activities and programs
- Personal illness with a doctor's note indicating that the student needed to stay home on that particular class day
- Family and/or other compelling circumstances
Instructors have the right to request documentation verifying the basis of any absences resulting from the above factors. Do not ask the instructor if it is all right to miss a class for any other reason. An excused absence does not excuse the student from making up class time missed in a timely manner. Attendance will be taken daily and arriving to Lecture/Lab component 30 minutes late and/or leaving more that 30 minutes early will be recorded and counts as one-half of an unexcused absence. Signing in for any other student will result in a failing grade.

NOTE: Attendance for all critiques is required. Attendance for finals critique is mandatory - anyone missing critiques during the scheduled finals will fail the class, no exceptions. Finals will be held the last week of class.

Statement on Academic Dishonesty
Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity. You are responsible for knowing and following the university's student honor code, Student Academic Integrity Policies and Procedures, available at http://www.missouristate.edu/acadaff/AcademicIntegrity.html and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy.

Statement on Disability Accommodation
To request academic accommodations for a disability, contact the Director of Disability Services, Plaster Student Union, Suite 405, (417) 836-4192 or (417) 836-6792 (TTY), http://www.missouristate.edu/disability. Students are required to provide documentation of disability to Disability Services prior to receiving accommodations. Disability Services refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, (417) 836-4787, http://www.missouristate.edu/contrib/ldc.

Statement on Nondiscrimination
The faculty of the Department of Art and Design believe that all people should be treated fairly and equitably. For this reason, we are opposed to the discrimination on the grounds of race, color, religion, gender, marital status, national origin, age, disability, veteran's status, political affiliation or sexual orientation.

Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office of Equal Opportunity Officer, Siceluff Hall 296, (417) 836-4252. Other types of concerns (i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor's Department Head.

Statement on Dropping a Class
It is your responsibility to understand the University's procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. To drop a class anytime after the first week of classes, you must complete and turn in a drop slip at an authorized registration center (see http://www.missouristate.edu/recreg/chnsched.html). You do not need to obtain any signatures on the drop slip. It does not need to be signed by your instructor, your advisor, or a department head. If you wish to withdraw from the University (i.e., drop all your classes), contact the Registration Center, Carrington 320, 836-5522.
For drop deadlines: see Academic Calendars http://www.missouristate.edu/recreg/acad_cal.html.

**Statement on Use of Cell Phones in Classes**
The use by students of cell phones, pagers, or similar communication devices during scheduled classes is prohibited. All such devices must be turned off or put in a silent mode and cannot be taken out during class. At the discretion of the instructor, exception to this policy is possible in special circumstances. See http://www.missouristate.edu/acadaff/Policies/default.htm for complete policy.